



# St Michael's Catholic College

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[www.stmichaelscollege.org.uk](http://www.stmichaelscollege.org.uk)

Principal: Ms Felicity Corcoran

Vice Principal: Ms Charlotte Sayed

Acting Vice-Principal: Ms Joanna Nottage

19<sup>th</sup> November 2022

Dear Parent/Guardian,

## **YEAR 11 MOCK EXAMINATIONS – MONDAY 28 NOVEMBER – TUESDAY 6 DECEMBER 2022 INC.**

Please find enclosed the time-table for Year 11 mock exams. We will be running these exams in line with JCQ regulations to ensure students are practised in exam protocol to meet public examination standards. Morning exams will start at 09.00, and afternoon exams begin at 14.00. It is imperative that all students arrive on time to ensure they are not late for their exam.

All students are expected to come fully prepared to sit exams, including bringing all writing and specialist equipment. Students must be in full College uniform or they will be refused entry. All examination regulations in relation to mobile phones, watches, and other electronic devices (these are not allowed to be on a student's person in an exam room), as well as conduct, must be adhered to and students will be removed from examinations if they fail to follow these rules. Only water in clear bottles without labels may be brought to any examination room and if bringing a pencil case, it must be clear.

Finally, we would like to remind you that students should not be taken out of school for any reason during exam periods. Medical or dental appointments should not be made during this time as exams cannot be rescheduled or taken at another time to suit the student. These arrangements are exactly as they would be for a public exam such as a GCSE or A 'Level.

Should you have any further questions or require clarification on any of the details in this letter please do not hesitate to contact me at the College.

Yours sincerely,

Mrs R. Keane  
Assistant Principal  
SEN/Exams

