

St Michael's Catholic College

Covid 19 risk assessment scenario D: Onsite Provision During National Lockdown

The measures we list are based on current (as at 8 January 2021) government guidance:

- > [Restricting attendance during the national lockdown](#)
- > [Critical workers who can access schools or educational settings](#)
- > [Coronavirus: advice for pregnant employees](#)
- > [Mass asymptomatic testing: schools and colleges](#)
- > <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>
- > [Coronavirus \(COVID-19\): implementing protective measures in education and childcare settings](#)
- > [Safe working in education, childcare and children's social care settings, including the use of personal protective equipment \(PPE\)](#)

School name:	St Michael's Catholic College
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Assessment conducted by – name:	Felicity Corcoran, Jo Nottage and Bill Gale
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Covered by this assessment:	St Michael's staff, students, contractors, visitors, volunteers, vulnerable people
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Assessment conducted by – job title:	Principal, Assistant Principal, Site manager
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Assessment date:	12/02/21	Review interval:	Operational plan reviewed fortnightly, H+S RAs reviewed fortnightly	Date of next review:	05/03/21
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Control measures will be RAG rated

Mark up each control measure in the appropriate colour, to make it clear how prepared you are for each measure being in place for the spring term.

- > Red: Risk is high due to all /some measures required not being able to be put in place either due to either external/internal factors
- > Amber: Measures in place and being strictly monitored but there is still a possible risk
- > Green: Measure in place and being strictly monitored, there is no likely risk



HAZARD	CONTROLS PREVIOUSLY IN PLACE	CHANGES FOR YOUR SKELETON SCHOOL DURING NATIONAL LOCKDOWN (LISTED HERE AND INCLUDED IN PREVIOUS COLUMN)	PERSON(S) RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY	ADDITIONAL NOTES
<p>Contact with someone suffering from coronavirus</p>	<p>Everyone will be asked not to come into college if they need to self-isolate under current guidance. Regular reminders will be given about this.</p> <p>Anyone self-isolating with symptoms will be advised to do so for at least 10 days from the onset of symptoms, and to access testing and engage with the NHS Test and Trace process.</p> <p>If a symptomatic person comes into college, they will be sent home immediately or isolated until they can be picked up. If anyone needs to be isolated whilst waiting for a family member to collect them they should go to G22.</p> <p>999 will be called if they are seriously ill or injured or their life is at risk.</p> <p>In the case of a symptomatic pupil who needs to be supervised before being picked up:</p> <ul style="list-style-type: none"> If a distance of 2 metres can't be maintained, supervising staff will wear a fluid-resistant surgical mask If contact is necessary, supervising staff will also wear disposable gloves and a disposable apron 	<p>In-school testing:</p> <ul style="list-style-type: none"> Lateral flow testing started on 11/01/21 for St Michael's students and staff All staff involved with the testing have completed the required NHS training modules and assessments and sent evidence to FCO/JNO A specific risk assessment for the lateral flow testing completed by FCO/JNO using NHS guidance and guidance from college lawyers Winkworth Sherwood is in place. All staff involved in the testing have had to read and sign the risk assessment to confirm they have read and understood their roles. (see Covid rapid testing risk assessment 08/01/21) Students attending key worker/vulnerable student provision onsite (or their parents if under 16) will be expected to consent to weekly lateral flow testing All staff working on the college site part time will be expected to consent to weekly lateral flow testing. 	<p>FCO/JNO</p> <p>Reception staff</p> <p>Lateral flow testing Team Leaders SSH and DCA</p> <p>SLT on duty</p> <p>Monitored by staff supervising key worker/vulnerable student provision.</p>	<p>from 11/01/21 and ongoing</p>	<p>Red- only if staff or students (or their parents if they are under 16) coming onsite refuse to consent to weekly lateral flow testing. Otherwise Amber.</p> <p>Additional info to support rating:</p> <p>Due to the very high numbers of the population testing positive for covid-19 in Southwark at the moment and a major incident being declared in London on 08/01/21 due to the number of cases across the city and the rate of hospital admissions it has been risk assessed that it is not safe to have any member of staff or student onsite that does not consent to lateral flow testing. This includes students attending the key</p>



	<ul style="list-style-type: none"> • If there's a risk of splashing to the eyes, such as from coughing, spitting or vomiting, supervising staff will also wear eye protection <p>Supervising staff will wash their hands thoroughly for 20 seconds after the pupil has been picked up.</p> <p>We will provide home testing kits to parents/carers collecting symptomatic children, and to staff who've developed symptoms at college, if they are unable to get a test elsewhere.</p> <p>A deep clean will take place in the areas that the symptomatic person has been (G22 and any toilets used in the first instance), and PPE will be disposed of properly, following decontamination guidance.</p> <p>If the college becomes aware that a pupil or a staff member has tested positive for coronavirus, and needs advice on next steps, the college will contact the DfE helpline on 0800 046 8687 and select option 1. (If no advice is required, the school will report the case using the DfE's 'online attendance form daily return'). The advice service (or local health protection team, if the call is escalated to them), will carry out a rapid risk assessment to confirm who's been in close contact with the person when infectious.</p> <p>The college will ask all close contacts of anyone testing positive due to</p>	<ul style="list-style-type: none"> • All staff working on the college site full time will be required to consent to twice weekly lateral flow testing. • From 22/02/21 due to an increase in student and staff numbers onsite SLT will self test at home – in line with guidance given to primary colleagues who are following this process. As an extra precaution they will need to have a follow up PCR test in the event of a positive LFT. • Any contractors/technicians coming onsite from Engie or other external companies and working on the main college site will be required to take a LFT before commencing work onsite. • n. B anyone who has tested positive needs to wait 45 days until they can start taking lateral flow tests. <p>Face Coverings: Changes from 11/01/21 for key worker/vulnerable provision</p> <p>All staff on the key worker/vulnerable rota must wear face coverings in communal areas and when supervising students, including when in the classrooms. Staff who are exempt from wearing a face covering must wear a visor.</p>		<p>worker/vulnerable student provision.</p> <p>Staff/students who refuse to be tested pose a major health and safety risk to staff and students onsite and their families at this time..</p> <p>Students who are not tested will therefore be required to complete remote learning at home as it is too high risk to have them onsite. They will be supported to access the full programme of remote learning from home on Google classroom- This is exactly the same provision as they would receive onsite, as students attending the college site are supervised whilst they complete remote learning on Google classroom.</p> <p>Vulnerable students will have regular safeguarding checks and if they have a social worker, they will</p>
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	<p>symptomatic or asymptomatic testing to self-isolate for 10 days from the day they were last in close contact At the start of spring term 2021:</p> <p>We will ask all staff and pupils to take a lateral flow test. Staff will be tested once a week on an ongoing basis.</p> <p>If the test is positive, we will follow the same steps (laid out above) as if that pupil/staff member were displaying symptoms, including asking them to take a standard coronavirus test at home.</p> <p>We will continue to:</p> <p>Help with identifying staff and pupils' close contacts, records will be kept of:</p> <ul style="list-style-type: none"> • The pupils and staff in each group • Any close contact that takes place between children and staff in different groups <p>Close contact means:</p> <ul style="list-style-type: none"> • Direct close contact – face-to-face contact with an infected person for any length of time, within 1 metre, including: <ul style="list-style-type: none"> ○ Being coughed on ○ A face-to-face conversation, or ○ Unprotected physical contact (skin-to-skin) • Proximity contacts – extended close contact (within 1 to 2 metres for more than 15 	<p>Any contractors visiting the college site rota must socially distance and wear face coverings in communal areas and in the presence of any other person, Anyone who is exempt from wearing a face covering must wear a visor.</p> <p>All students attending the key worker/vulnerable provision must wear face coverings in all communal areas and classrooms. Students who are exempt must wear a visor instead.</p> <p>Students in the KW/Vulnerable provision expected to social distance and keep 2M away from others at all times.</p> <p>Set seating plans used in the KW/Vulnerable provision.</p> <p>7 day contact lateral flow testing – paused from 19.01.21 following directive from DFE and 10 isolation resumed for all contacts of positive cases.</p>			<p>be informed and asked to undertake non contact door step visits,</p>
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	<p>minutes) with an infected person</p> <ul style="list-style-type: none"> Travelling in a small car with an infected person 				
<p>Contact with coronavirus when getting to and from school</p>	<p>Everyone will be encouraged to walk or cycle into school, and asked to avoid taking public transport during peak times if possible.</p> <p>Anyone who needs to take public transport will be referred to government guidance.</p> <p>Parents/carers who need to drop off and pick up pupils will be told:</p> <ul style="list-style-type: none"> Their allocated drop off and collection times The protocols for minimising adult to adult contact – queuing outside the front gate on marked spots 2m apart, only 2 people at a time in the reception area, face coverings to be worn and hand sanitiser used on entry to the building. That only one parent/carer should attend Not to gather at entrance gates or doors, or enter the site unless they have a pre-arranged appointment <p>Staff and visitors will wear face coverings in all communal areas. They will be asked to keep on or put on a face covering when arriving at school and moving to classrooms or offices, unless they're exempt from wearing one- if they are exempt they must wear a visor. Once they've arrived at their destination</p>	<ul style="list-style-type: none"> Face coverings Changes from 11/01/21 for key worker/vulnerable provision All staff on the key worker/vulnerable rota must wear face coverings in communal areas and when supervising students, including when in the classrooms. Staff who are exempt from wearing a face covering must wear a visor. All students attending the key worker/vulnerable provision must wear face coverings in all communal areas and classrooms. Students who are exempt must wear a visor instead. Any contractors visiting the college site rota must socially distance and wear face coverings in communal areas and in the presence of any other person, Anyone who is exempt from wearing a face covering must wear a visor. 	<p>FCO/JNO In communications to parents/students</p> <p>Admin staff on reception</p> <p>Staff supervising key worker/vulnerable student provision.</p> <p>SLT on duty</p>	<p>KW/Vulnerable provision from 05/01/21</p>	<p>Amber due to use of public transport and current local/city covid infection rate.</p> <p>Not red due to the protective measures in place for onsite provision including lateral flow testing</p>



	<p>they can take the covering off when working individually in offices- but this is the only time this is acceptable.</p> <p>A supply of spare face coverings will be kept for anyone who arrives without one or has a covering that's unsafe to wear.</p>	<ul style="list-style-type: none"> From 28/01/21 Primary staff are no longer coming onsite to be tested. 			
Spreading infection due to touch, sneezes and coughs	<p>Handwashing facilities will be provided and hand sanitiser is available upon entry to the college and to all classrooms.</p> <p>Everyone in college will:</p> <ul style="list-style-type: none"> Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines, or use alcohol-based hand sanitiser to cover all parts of their hands Clean their hands on arrival, after breaks, if they change rooms, before and after eating, and after sneezing or coughing Be encouraged not to touch their mouth, eyes and nose Use a tissue or elbow to cough or sneeze, and use bins for tissue waste. Hand washing/ had hygiene will be promoted by posters put up across the college and above sinks <p>Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running</p>	Hand sanitiser board in place outside the hall – before entry to lateral flow testing area.	FCO/JNO/WGA	Have been since Sept 20 and controls for lateral flow testing in place since 11/01/21	<p>Amber – due to current rate of covid infection in the local area and across London</p> <p>Not red due to the protective measures in place for onsite provision including lateral flow testing</p>
			<p>Staff on reception when staff, students and parents arrive on site.</p> <p>Premises team monitoring supplies during the day.</p> <p>Staff supervising key worker/vulnerable student provision.</p> <p>SLT on duty</p>		



	<p>out.</p> <p>Lidded bins for tissues, preferably operated by a foot pedal, will be emptied throughout the day.</p>				
<p>Spreading infection through contact with coronavirus on surfaces</p>	<p>Cleaning staff will regularly clean frequently touched surfaces using standard cleaning products (e.g. bleach, detergent), including:</p> <ul style="list-style-type: none"> • Banisters • Classroom desks and tables • Bathroom facilities (including taps and flush buttons) • Door and window handles • Furniture • Light switches • Reception desks • Teaching and learning aids • Books and games and other classroom-based resources • Computer equipment (including keyboards and mouse) • Telephones • Online sign in equipment • Outdoor play equipment <p>Pupils and parents/carers will be asked to limit the amount of equipment they bring into school each day to essential and stationary packs are provided to students. Google classroom has been used for setting HWK for all students since Sept 20 and during lockdown all</p>	<p>Additional cleaning required in the hall which is the site of lateral flow testing from 11/01/21</p> <p>During lockdown the high frequency areas will be G19, G20, G08, G09, G10, F04, main hall, SLT offices, support staff offices, reception, 6th form café, canteen</p>	<p>FCO/JNO/WGA</p> <p>Premises cleaning staff</p>	<p>Have been since Sept 20 and controls for lateral flow testing in place from 11/01/21</p>	<p>Amber – due to current rate of covid infection in the local area and across London</p> <p>Not red due to the protective measures in place for onsite provision including lateral flow testing</p>



	<p>provision will be delivered via Google classroom.</p> <p>Areas of the college that are used by pupils will be cleaned thoroughly at the end of the day.</p> <p>Areas of the college not in use will be shut off to make cleaning more manageable.</p> <p>Individual and very frequently used equipment, like pens and pencils, will not be shared.</p> <p>Shared rooms, such as halls and dining areas, will be cleaned between different groups using them.</p> <p>If a person with coronavirus symptoms comes into school, a deep clean will take place in the areas that the person has been in, following decontamination guidance.</p> <p>Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>Teachers will wash their hands and surfaces before and after handling out any items.</p>				
<p>Spreading infection due to excessive contact and mixing between pupils and staff in</p>	<p>Pupils in Key Stage 3 kept to their year groups and on their class groups as much as possible.</p> <p>Pupils in Key Stage 4 kept to their year groups and where possible X/Y classes.</p> <p>Pupils in Key Stage 5 will be kept to their year groups</p>	<ul style="list-style-type: none"> • Student groupings during KW/Vulnerable provision: KS3 and KS4 students to be in separate spaces and sat 2m apart. Seating plans to be kept. Face coverings or visors for those exempt to be worn in all communal areas and at all times in the classrooms by students and 	<p>FCO/CSA/ designated SLT on site i/c of KW/Vulnerable provision</p>	<p>KW/Vulnerable provision from 05/01/21</p> <p>Lateral flow testing form</p>	<p>Amber – due to current rate of infection in the local area and across London</p> <p>Not red due to the protective measures</p>



<p>lessons</p>	<p>Students taught and reminded to maintain their distance and not touch staff or peers.</p> <p>Pupils seated side-by-side and facing forwards, and unnecessary furniture will be moved out of classrooms to allow for this.</p> <p>Government's guidance followed for lessons involving drama, singing, chanting, shouting or playing instruments (particularly wind or brass instruments)..</p> <p>Any background or accompanying music will be kept to levels which don't require teachers or other performers to raise their voices if they don't have to. Microphones will be used to avoid the need for shouting or prolonged periods of loud speaking or singing. Where possible, microphones, instruments or other equipment won't be shared.</p> <p>During music lessons and performances, pupils will be positioned either back-to-back or side-to-side at an appropriate distance.</p> <p>If we're in local restriction tiers 3 or 4, or during national lockdown: We will not host performances with an audience.</p> <p>For physical activity, we will follow the same guidance for cleaning equipment and grouping pupils as in all areas of the school. Outdoor sports will be prioritised where possible - where it is not, we'll use large indoor spaces with sufficient ventilation. Distance between pupils will</p>	<p>staff.</p> <ul style="list-style-type: none"> • Music, dance and drama No performances allowed during the national lockdown. • Team sports -Not possible to offer these as part of the KW/Vulnerable provision during the national lockdown • Testing for temporary staff - Any temporary staff must also participate in the rapid testing programme. • Staffing - During national lockdown: If we don't have enough staff to implement the necessary protective measures around groups, we will speak to the local health protection team for advice. If we are told we need to temporarily stop on-site provision, we will inform our LA/Diocese and RSC and discuss alternative arrangements for vulnerable children and children of key workers. 		<p>11/01/21</p>	<p>in place for onsite provision including lateral flow testing</p>
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	<p>be maximised as much as possible.</p> <p>For team sports, we will follow the return to recreational team sport framework.</p> <p>For individual sports, we will follow the guidance on the phased return of sport and recreation.</p> <p>Staff can work across different groups in order to deliver the school timetable, but they will keep their distance from pupils and other staff as much as they can (ideally 2 metres apart).</p> <p>Peripatetic teachers and other temporary staff told to minimise contact and maintain as much distance as possible from other staff. The number of temporary staff entering the college premises will be kept to a minimum. These staff will also participate in the rapid testing programme in school, as outlined for other staff/pupils above.</p> <p>Specialists, therapists, clinicians and other support staff for pupils with SEND provide interventions as usual. These staff will be advised to be rigorous about hand washing and respiratory hygiene.</p>				
<p>Spreading infection due to excessive contact and mixing between pupils and staff around and outside</p>	<p>Pupils will be kept in the same groups at all times each day, and be kept separate from other year groups. Designated classrooms, routes around the college and staircases are assigned to each year group. Staff move to students where possible. The only exceptions to this are where KS4 and 5 students are taught in specialist classrooms and</p>	<ul style="list-style-type: none"> • School start and end times – there isn't a need for staggered timings for fewer pupils and provision will operate from 8:45 am – 3:15pm. Students will line up outside the main gate, markings will be used to keep them at 2m distance. • Free school meals/breakfast 	<p>FCO JNO and designated SLT on duty</p> <p>Staff supervising KW/Vulnerable student provision</p>		<p>Amber due to current local/city covid infection rate.</p> <p>Not red due to the protective measures in place for onsite provision including</p>



<p>of the school</p>	<p>where KS3 students have Drama or PE lessons.</p> <p>When the college is in tier 2, 3 or 4, or during national lockdown: Everyone will be asked to wear face coverings when moving around the school, unless they're exempt from wearing one. They'll be given clear instructions about how to put on, remove and store/dispose of face coverings safely.</p> <p>Staff and visitors will wear face coverings in areas of the school where social distancing isn't possible, such as some offices. They will be asked to keep on or put on a face covering when arriving at school and moving to classrooms or offices, unless they're exempt from wearing one. They'll be given clear instructions about how to put on, remove and store/dispose of face coverings safely.</p> <p>For pupils who routinely attend other settings on a part-time basis, such as an alternative provision setting, the school will work with these other settings to work out a system to keep these pupils safe.</p> <p>Pupil groups will have staggered timetables, including for start and finish times and designated spaces for break and lunch times to avoid too many pupils being in one place at the same time.</p> <p>Movement around the college site will be kept to a minimum to avoid creating busy corridors- Year group zones, set</p>	<p>boxes – Vouchers issued to parents weekly, if breakfast boxes are requested there will be contactless collection with the following protocols in place:</p> <ul style="list-style-type: none"> ○ Staggered pick-up times ○ Marking out spots to queue ○ Only allowing one parent/carer to attend ○ Students with families shielding will have a non-contact delivery of the breakfast boxes made by a member of SLT <ul style="list-style-type: none"> ● KW/Vulnerable students – free lunch provided to all students. ● Educational visits – will not take place 			<p>lateral flow testing.</p>
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	<p>routes around the colleges and designated staircases for each year group ensure this is the case.</p> <p>Students will be supervised at all times to ensure mixing between groups doesn't occur, and they will be reminded about the rules throughout the day.</p> <p>All shared rooms, such as sport halls and dining areas, will be cleaned between each use.</p> <p>Toilet use will be managed to avoid crowding. Each year group has a designated set of toilets.</p> <p>Staff use of staff communal areas and offices will be set up to limit occupancy. G19/G20 and the library can be used by staff when not teaching.</p> <p>The number of visitors to the site will be strictly limited, where possible. If it is not, visitors will have guidance on physical distancing and hygiene explained to them on or before arrival. Visits will happen outside of school hours wherever possible. We will keep a record of all visitors.</p> <p>In tiers 1, 2, 3 or 4: non-overnight domestic educational visits may be considered in the same pupil groups, but are subject to a separate risk assessment that considers the coronavirus measures in place at the destination.</p>				
Spreading	Checks to the premises regularly carried	<ul style="list-style-type: none"> • Fire safety and drills 	FCO/JNO/WGA	Ongoing	Amber due to current



<p>infection due to the school environment</p>	<p>out to make sure the college meets all health and safety standards.</p> <p>Fire, first aid and emergency procedures reviewed in line with statutory expectations and whenever there is a change to tier/provision being offered to make sure they can still be followed with limited staff and changes to how the school space is being used.</p> <p>This will include checking that all fire doors are operational at all times, and that the fire alarm system and emergency lights have been tested and are fully operational. Emergency fire drills carried out as normal with adjustments made to allow for social distancing.</p> <p>Areas in use are well ventilated by:</p> <ul style="list-style-type: none"> • Using ventilation units and vents in the min build, these units ensure full fresh air is drawn in to classrooms and stale air is extracted • The new build has a breathing buildings ventilation system and windows in all classrooms and offices that can open. Propping open internal and external doors, where fire safety and safeguarding wouldn't be compromised <p>A comfortable temperature will be maintained alongside increased ventilation by:</p>	<ul style="list-style-type: none"> ○ All fire doors are operational at all times ○ Your fire alarm system and emergency lights have been tested and are fully operational • Carry out emergency drills as normal – make any necessary adjustments to your fire drill to allow for social distancing • Regular checks of ventilation systems and temperature will continue to be carried out. 	<p>and SLT on duty each day.</p>		<p>local/city covid infection rate.</p> <p>Not red due to the protective measures in place for onsite provision including lateral flow testing</p>
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	<ul style="list-style-type: none"> • Opening high level windows in preference to low level to reduce draughts • Increasing the level of ventilation, by ensuring the ventilation systems in both buildings are fully operational and subject to regular checks. while spaces are unoccupied more widely while unoccupied • Rearranging furniture where possible to avoid direct drafts • Running a check of the computerised temperature systems to identify any areas that are excessively cold. <p>The use of lifts is for strictly 1 person at a time and should be avoided unless essential.</p> <p>Lidded bins will be provided in classrooms and other key locations to dispose of tissues and any other waste.</p> <p>Outdoor space will be used for exercise and breaks, and for education where possible.</p>				
<p>Spreading infection due to excessive contact and mixing in meetings</p>	<p>Where possible, meetings will be conducted by telephone or using video conferencing. This includes meetings with staff, parents/carers, visitors and governors.</p> <p>Where this isn't possible, meetings will be conducted outside, outside of school hours, or in a room large enough to</p>	<p>All meetings to be conducted by zoom or telephone.</p> <p>Governing body meetings to continue to be held via zoom.</p>	<p>SLT HODS/LOLS Clerk to Governing Body</p>	<p>Remote meetings in place from Nov 2020 and now ongoing</p>	



	allow for social distancing.				
Individuals vulnerable to serious infection coming into school	<p>If our school is in local restriction tier 1 or 2: Staff who are clinically vulnerable or clinically extremely vulnerable will have individual risk assessments when returning to on-site roles where it is possible to maintain social distancing. BAME network guidance has been used to inform overall risk assessments and some individual risk assessments where identified.</p> <p>In tier 3: If the government introduces additional shielding measures, it will contact individuals if they need to shield. Staff who have received a shielding letter from the government or been advised to stay at home by their GP/clinician will not come into school if possible. They will follow the college policy for staff who are working remotely from home. Clinically vulnerable staff will continue to work onsite- but must follow measures agreed in their risk assessment.</p> <p>In tier 4 or during national lockdown: Staff who have received a shielding letter or been advised to stay at home by their GP/clinician will not come into school, and instead will work from home. Where possible the majority of staff will work from home during a national lockdown or will be asked to work onsite on a rota system. CEV staff and other staff risk assessed as it not being advisable to work onsite in these</p>	<ul style="list-style-type: none"> • Clinically extremely vulnerable staff – staff who have received a shielding letter or been advised to stay at home by their GP/clinician will not come into school, and instead will work from home if they can (same as previous tier 4 guidance) • Clinically vulnerable staff – can come into school, if they can't work from home. If in school, they should: <ul style="list-style-type: none"> ○ Where possible, maintain 2-metre distance from others ○ Avoid close face-to-face contact and minimise time spent within 1 metre of others • Staff that live with someone that's clinically extremely vulnerable or clinically vulnerable – can come into school if they can't work from home, but should ensure they maintain good prevention (e.g. hygiene) practice • Pregnant staff – should work from home where possible. If home working is not possible, follow the guidance for pregnant staff that applies to all tiers • Staff who may be otherwise at increased risk of coronavirus - can come into school, if they can't work from home 	FCO/JNO/CSA/ APA/WGA	From 05/01/21	<p>NO CEV staff or those whose risk assessments advise working from home during tier 4 restrictions or a national lockdown are required to work on site.</p> <p>The majority of staff are working from home during a national lockdown</p> <p>Full time support staff who can't work from home are placed on a rota to minimise onsite working and reasonable adjustments made to allow them to work remotely from home.</p> <p>Teaching/support staff supervising KW/vulnerable provision – not CEV or where they have individual risk assessments the risk</p>



<p>circumstances will not be place on a rota for onsite working.</p> <p>Clinically vulnerable staff will come into school if they can't work from home. If in school, they will:</p> <ul style="list-style-type: none"> ○ Where possible, maintain 2-metre distance from others ○ Avoid close face-to-face contact and minimise time spent within 1 metre of others <p>Staff that live with someone who's extremely clinically vulnerable or clinically vulnerable will come into school if they can't work from home and will follow good prevention practices.</p> <p>Staff who are pregnant will work from home where possible. If home working isn't possible, we will follow the guidance for pregnant staff in all tiers (below).</p> <p>In tiers 1, 2, 3 or 4: We will carry out risk assessments for staff who are pregnant, and remove or manage identified risks where possible. Pregnant staff will not be required to continue working if this is not supported by the risk assessment, and will be offered alternative arrangements (which may include working from home or suspension on normal pay). Staff who are 28 weeks pregnant or beyond, or staff who are pregnant with underlying health conditions, will be considered clinically extremely vulnerable and offered further flexibility to work from</p>	<p>those at increased risk can also come into school if they can't work from home</p> <ul style="list-style-type: none"> ● Students attending key worker/vulnerable student provision onsite (or their parents if under 16) will be expected to consent to weekly lateral flow testing <p>During a national lockdown the following additional preventative measures will be in place:</p> <ul style="list-style-type: none"> ● All staff working on the college site will be expected to consent to weekly lateral flow testing if part time and twice weekly lateral flow testing if full time. ● All students attending KW/vulnerable student provision will be expected to consent to weekly lateral flow testing. Parents to consent if students are under 16. ● n. B anyone who has tested positive needs to wait 45 days until they can start taking lateral flow tests. <p>Face Coverings: Changes from 11/01/21 for key worker/vulnerable provision</p> <ul style="list-style-type: none"> ● All staff on the key worker/vulnerable rota must wear face coverings in communal areas and when supervising students, including 		<p>to them working onsite is minimal.</p>
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	<p>home in a different capacity.</p>	<p>when in the classrooms. Staff who are exempt from wearing a face covering must wear a visor.</p> <ul style="list-style-type: none"> • All students attending the key worker/vulnerable provision must wear face coverings in all communal areas and classrooms. Students who are exempt must wear a visor instead. • Any contractors visiting the college site rota must socially distance and wear face coverings in communal areas and in the presence of any other person, anyone who is exempt from wearing a face covering must wear a visor. • Students in the KW/Vulnerable provision expected to social distance and keep 2M away from others at all times. • Set seating plans used in the KW/Vulnerable provision. 			
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