

Update from the Principal 13/11/20: Absence Protocols and Remote Learning

It is very important to note that at St Michael's we have a very small number of positive cases of Covid 19 amongst staff and students since September. However, I would like to advise parents/carers again of the Covid-19 absence protocols and expectations for setting of remote learning so that everyone is clear.

Absence Protocols:

You must alert the college immediately via email to Mrs Ferguson, PA to the Principal v.ferguson@stmichaelscollege.org.uk, if your child is absent for reasons related to Covid-19, especially if they or a member of your household displays symptoms or have taken a Covid-19 test.

Should you receive notification of a positive test result at the weekend please also email contact@stmichaelscollege.org.uk and mark the email for the attention of the Principal. This ensures the college can take immediate action to notify any contacts.

Please **do not** send your child to college if:

- They have any Covid-19 symptoms; fever, new continuous cough, loss of taste/smell. This means they require a Covid-19 test and should stay at home until they receive the test result. If they test positive they should self-isolate for 10 days and all members of the household should self-isolate for 14 days.
- Anyone in your household has Covid-19 symptoms. They should self-isolate until the test result is known. If the result is positive they should self-isolate for 14 days from the first day of the member of the household's symptoms.
- If your child has been in contact with anyone outside the household who has tested positive for Covid-19, as they should self-isolate for 14 days.
- If your child has taken a Covid-19 test because someone in your household is due to have surgery/medical treatment or for any other specific reason. They should remain at home until the test result is known in case they are asymptomatic and test positive. If the test result is negative they should return to college.

Setting of Remote Learning

We will set remote learning for your child via Google classroom if:

- You inform us that your child is officially isolating (due to a positive Covid-19 test/contact with someone who has tested positive) and is well enough to complete work.
- We send your child home because they have been identified as a contact of someone who has tested positive and they are required to isolate in line with government guidance.

We will **not** set work for your child if:

- They are ill for any reason and not well enough to complete their college work. This includes if they are ill with Covid-19 symptoms whilst they are waiting for a test or if they have tested positive and are still unwell. Catch up work/remote learning can be activated once we know they are well enough to complete it whilst isolating and any homework set can still be accessed via Google classroom.
- You go against government advice and travel to a country on the quarantine list during term time/college holidays which requires your child to self-isolate for 14 days and miss college upon their return.
- Your child takes any unauthorised absence in term time.

Please note that teaching staff who are required to shield during the 2nd lockdown or who are isolating but will be delivering the majority of their lessons remotely both to students in college and those students isolating but who are well enough to complete work.