



St Michael's Catholic College

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Principal: Ms Felicity Corcoran

Vice Principal: Ms Charlotte Sayed

Vice Principal: Ms Kathleen Faherty

Year 13 – GCE Exam Results Day Thursday 13th August 2020

GCE (A Level or CTEC) results will be ready for collection at the college on **Thursday 13th August 2020 from 9am-1pm** and any uncollected results will be sent out by post.

Students/family members must not come to the college if they have any Covid-19 symptoms, are quarantining due to a recent positive test or someone in their household testing positive, or if they have recently returned from a country on the foreign office list within a statutory quarantine period.

Students will collect their results from allotted stations according to their surname with designated entrances. This is to ensure social distancing can be adhered to which students must abide by at all times whilst on site to ensure they are fulfilling the government's rules in ensuring Covid-19 does not spread. We know students often like to celebrate results by taking group photos, hugging friends etc but unfortunately due to the pandemic this will not be possible or allowed this year. It is also not acceptable for students to congregate outside the college or in and around the local area as it poses a public health risk. Please be aware that only one family member will be able to accompany a student to collect their results.

Year 13 UCAS application queries: Ms Corcoran, Ms Sayed and the Heads of Sixth Form will be available to provide support for any queries regarding UCAS offers on **Thursday morning from 9.30am onwards once students have collected their results.** Given the cancellation of the summer exams and subsequent process for awarding grades we are aware that students may be understandably anxious and staff will be on hand throughout the day to support. It is important that students and parents read through the information provided by the college and Ofqual about how grades have been awarded so they are clear about the process.

If there are any queries about the **collection** of results, please contact Mr Hurley (exams officer) at Andrew.Hurley@stmichaelscollege.org.uk. If students have any queries about their results, the calculated grades process and accessing their centre assessed grades please contact Ms Faherty (Vice Principal) at k.faherty@stmichaelscollege.org.uk.

There is a formal process for making a request for centre assessed grades which must be followed and is detailed below. This process can only be completed via email to Ms Faherty from **Friday 14th August.**

Please note the College will not be able to respond to requests for centre assessed grades on results' day

However, given the last-minute change announced by the Department of Education in relation to students being able to use a higher 'valid mock result' if they are not happy with their calculated grades, we will inform students on results' day if the college is going to appeal on the grounds of a higher mock examination result. We will provide updates about this process and outcomes as soon as they are made available to us.

Please be aware that students will only receive their results once their Chromebooks (including charger and key) and textbooks have been returned to the college. Students have been given opportunities to return items at the end of term, but any who haven't must do so on results day in order to ensure that they will receive their results on time.





College process for calculating Centre Assessed Grades for submission to exam boards

The grade that you will receive on results day is a Calculated Grade. These have been formulated through two stages, one completed by the college (Centre Assessed Grades) and the other by exam boards under guidance from Ofqual –: the calculated grade.

Stage 1: Centre assessed grades.

These grades were calculated by the college using grades from existing internal assessments. The college followed a robust, rigorous and transparent system as outlined in summary below. Internal quality assurance means that the grades are not the sole responsibility of any individual teacher. Ofqual required grades to be submitted along with a rank order within each grade.

- **Step 1: Award of provisional grades**

This was a department led process using internal subject assessments, baseline attainment data and progression rates of previous cohorts within the same subject/course. The same system was used within all departments in order to achieve consistency across the college.

- **Step 2: Statistical checking and internal moderation**

This process was undertaken by middle and senior leaders and aimed to identify and correct anomalies and inconsistencies, if these were identified.

Within this stage of the process, heads of department completed the same grading exercise independently of the class teacher and without the prior knowledge of the individual students using a separate spreadsheet on google drive. This step was called ‘blind grading’ and where heads of department taught the group and are single teacher departments, names were removed from the data to ensure objectivity. Centre assessed grades were agreed between the provisional grades and the head of department ‘Blind grades’. Any agreed special consideration/access arrangements in-line with usual strict Ofqual guidelines were considered as part of the awarding and internal moderation process.

- **Step 3: Rank Ordering**

The final step was undertaken in departments with support from SLT, making use of the information from step 1 (particularly using marks from internal Year 11 and Year 13 assessments) to ensure that rank ordering within any one grade was accurate.

These grades and the rank ordering were submitted to exam boards.

The process for creating calculated grades:

Exam boards, with Ofqual were responsible for this stage of the process

The standardisation model developed by Ofqual and the exam boards is statistical; based on performance within each subject over a number of years both within the college and nationally and may not reflect the grades submitted by the centre. This standardisation process applied by the exam boards ensures that grades awarded this year are consistent with those awarded to other cohorts in other years. It is a rigorous process which means that grades awarded this year are as valid as in any other year.

Should you require a more detailed explanation of the college internal process for awarding centre assessed grades and rank ordering, this will be available from 14th August for A ‘level/CTEC upon request.



Procedure for the Release of Centre Assessed Grades August 2020



Guidance for parents and students in relation to the college's procedure for releasing the Centre Assessed Grades (CAG) of individual students, which can be made available on request.

You may wish to have a copy of your Centre Assessed Grades after you have received your Calculated Grades on results' days.

The process for this will only be carried out in writing via an email to Ms Faherty (Vice Principal) K.Faherty@Stmichaelscollege.org.uk between **9.00am and 5.00pm** on:

- **14th – 17th August** for A Level/CTEC requests

Please note we will not be able to share these grades on the actual A' Level/CTEC results days

- For data protection reasons, requests for Centre Assessed Grades **must be made by students only** and we will be unable to respond to any requests made by students' parents or carers.
- Requests must be made by students sending an email from their St Michael's College email account (requests from any other account will not be accepted).
- Ms Faherty will respond to your Centre Assessed Grade request by email within 24 hours of your request.
- Requests for rank ordering information may take a little longer to process as we have to ensure that providing a student's rank order does not reveal details about any other students.
- Ofqual guidance states they will not be providing students with an opportunity to appeal individually about their calculated grade/s and appeals can only be made by the college. You will be informed by the college in writing via email if it has been decided there are grounds to appeal your calculated grade.
- Given the last-minute change announced by the Department of Education in relation to students being able to use a 'valid higher mock result' if they are not happy with their calculated grades, students will be informed on results' day if the college is going to appeal on the grounds of a higher mock examination result. They will not be required to make a request in writing to use a higher mock result. We will provide updates about this process and outcomes as soon as they made available to us.
- If students are unhappy with their grades, there will be an opportunity to sit examination papers in the autumn term and students should confirm by email to Ms Faherty if would like to be entered for the autumn examination series **by 1st September 2020**. Further information will then be provided.
- Any complaints about the college process for awarding centre assessed grades must be made in writing in line with the college complaints policy and you should inform Ms Faherty in writing via email and she will provide details about the process.