



St Michael's Catholic College

Llewellyn Street, Bermondsey, London SE16 4UN

Tel: 020 7237 6432 / Fax: 020 7252 2411

www.stmichaelscollege.org.uk

Principal: Ms Felicity Corcoran

Vice Principal: Ms Charlotte Sayed

Vice Principal: Ms Kathleen Faherty

13th July 2020

Dear Parent/Carer

RE: Arrangements for the full return of all students in September

After careful examination of the most recent Department of Education (DfE) guidance for reopening in September we have been able to plan for the full return of all students to the college. As a result, I am now in a position to inform you about the arrangements for the start of the next academic year and how the college will be able to safely operate during the autumn term. I am pleased to report our plan allows for the full delivery of the curriculum to all students in every year group in a safe way which is a significant achievement, given the constraints of the guidance.

Start of term arrangements September

A staggered start is required at the start of the academic year in order to induct students back into the College in a safe and organised way. This will ensure students are refamiliarised with college expectations in terms of learning, behaviour and safety after a significant period of absence and so they are clear about any changes to the rules and procedures they will need to follow to maintain their safety and the safety of others. New Year 7 students will start first and will complete a series of induction activities and taster lessons over the first few days to support with secondary transition.

- Wednesday 2nd Sept **Staff Inset day 9:00am – 3:30pm**
- Thursday 3rd Sept **Year 7 start 10:00am – 3:20pm**
- Friday 4th Sept **Year 7 in college 8:30am - 3:20pm**
Year 12 return + induction 8:40 -1:15pm
- Monday 7th Sept **Year 11 return 8:40am – 3:30pm**
Year 13 return 10am - 3:25pm
- Tuesday 8th Sept **Year 10 return 8:30am – 3:20pm**
- Wednesday 9th Sept **Year 9 return. 8:40am – 3:30pm**
- Thursday 10th Sept **Year 8 return 8:50am – 3:35pm**

Summary of Provision for the Autumn Term

- The college will offer the full curriculum to all students in all key stages.
- This includes Year 11 study clubs and Saturday school. Year 13 Saturday school sessions will also be available for all subjects.
- All students will be required to attend the college as per the start date for their year group.
- Curriculum plans and schemes of work have been reviewed and updated following the partial closure so that both students' academic and emotional needs can be met.



St Michael's Catholic College is registered in England & Wales with Company Number 08160034

Registered Office - Llewellyn Street, Bermondsey, London SE16 4UN

- Students will be placed in year group bubbles. Each year group will have their own assigned area of the college, set start and finish times and a set place of entry and exit.
- Students in Key Stage 3 will remain in a specific set of classrooms in one area of the college. They will be taught all lessons in these classrooms with the exception of PE and Drama.
- Students in Key Stage 4 will be taught predominantly in a specific set of classrooms and will have access to specialist teaching rooms for practical subjects. Study clubs will run for all Year 11 students every day from 3:30-4:30pm to support with important catch up and exam preparation.
- Students in Key Stage 5 will be taught predominantly in a specific set of classrooms and will have access to specialist teaching rooms for practical subjects. Study clubs will run for all Year 13 students every day from 3:30-4:30pm to support with important catch up and exam preparation.
- Teachers will teach across the bubbles but will be required to follow 2m social distancing guidelines in all areas of the college including classrooms.
- Years groups will not mix and will have use of specific toilets and assigned zones for lunch and breaktimes.
- The lunch offer will be a packed lunch provided by the canteen, more details will follow before the start of term. For reasons of health and safety students will not be able to bring in a packed lunch from home and the only method of payment will be via parent pay. Students will no longer be able to put money on their lunch cards on the college site.
- In all classroom's desks will face the front with a 2-metre zone for teachers clearly marked out.
- Students will be provided with exercise books and equipment packs for classwork, these will be left in tutor rooms at the end of each day and will not be allowed to be taken home. There will be a small charge for equipment packs (£3). Students will not be allowed to bring in equipment from home.
- All homework will be set and submitted via Google classroom.
- The college behaviour policy will be amended to ensure year group bubbles are maintained without compromising high expectations with regard to behaviour. This will include centralised year group detentions and separate year group times for Saturday detentions.
- Students will be required to wear full uniform.
- All parents and students will be required to sign and return home school agreements on google forms setting out the requirements and expectations for the academic year in terms of behaviour and health and safety expectations in relation to Covid-19.
- Parents of a student who has been required to shield, or where someone in the household has been required to shield will be asked to report this on the home school agreement. They will be contacted ahead of the start of term so that a full risk assessment can be carried out for the student.
- A full risk assessment will be carried out for the college as a whole ahead of the opening, which will be reviewed fortnightly for at least the first half term. This will be shared with all key stakeholders.
- A rigorous cleaning schedule will be in place before, during and at the end of the college day, additional staff will be recruited to ensure high standards of cleanliness are maintained.
- A remote learning plan and expectations for home learning will be shared with parents at the start of the new term. This plan will be enacted if individual year groups have to be sent home to isolate or in the event of a wider college closure due to a local/national lockdown.

Year group start/finish times and entry/exit points

In order to ensure the safe arrival or departure of students we are required by the DfE to stagger the starts and end of the college day. It is important that students and families stick to these times so that important health and safety routines are maintained. Students will be expected to go straight home at the end of the day.

- Year 7 8:30am – 3:20pm new build gate (Sugar Lane)

- Year 8 8:50am – 3:35pm main student gate
- Year 9 8:40am – 3:30pm main student gate
- Year 10 8:30am – 3:20pm main student gate
- Year 11 8:40am new build gate – 4:30pm main student gate (due to compulsory study clubs)
- Year 12 8:40am – 3:25pm front gate - entry/exit to the building via the DT/Science stairs
- Year 13 8:50am – 3:25pm new build gate or 4:30pm if attending study clubs.

I am not yet in a position to say whether we will be able to run a before school homework and/or breakfast club as we are still looking into how we can do this safely for students from different year groups at the same time. There will be after school clubs and house competitions, with set days for each year group and students will be required to book places at these clubs in advance. More details will follow ahead of the start of term.

I am sure that all parents/carers appreciate the significant work involved in planning and preparing the college site for all students to return in September in a safe way. Decisions have to be made based on what is best for the college and students as a whole and it may not always be possible to satisfy every individual requirement or expectation. The DfE will not confirm final decisions about the return in September until the middle of August and I will keep parents/carers updated during the summer break to confirm or amend the plan as necessary. Details with regard to home school agreements, lunch and payment for equipment packs will be sent out at the end of August.

Thanks to you all for your continued support at this time, if you have any further questions or feedback please contact me via my P.A Mrs Valerie Ferguson
v.ferguson@stmichaelscollege.org.uk

Yours faithfully,



Ms F. Corcoran
Principal