



St Michael's Catholic College

Llewellyn Street, Bermondsey, London SE16 4UN

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www.stmichaelscollege.org.uk

Principal: Mrs Grainne Grabowski

Vice Principal: Mr John Buckley

Vice Principal: Mr Conor Mahon

June 2014

Dear Parent/Carer,

Cashless Catering

The College caterers - Harrisons operate a cashless catering system. All students must credit their lunch card via the online payment service ParentPay or by using the terminal in college.

Making secure payments online using your credit or debit card

Parent Pay offers you the freedom to make payments whenever and wherever you like, 24 hours a day, 7 days a week - safe in the knowledge that the technology used is of the highest internet security available. On the reverse of this letter you will find information regarding frequently asked questions on this service.

You will have a secure online account, activated using a unique username and password; you will be prompted to change these, and to keep them safe and secure. If you have more than one child at our college, you can merge their accounts to create one login for all your children.

Making a payment is straightforward and ParentPay holds a payment history for you to view at a later date; no card details are stored in any part of the system. Once you've activated your account you can make online payments straight away.

Making payment by cash or cheque

We will continue to accept cash and cheque payments for college trips, but college meals must be paid for either on-line with Parent Pay or with cash using the Easytrace terminal in the college dining area. Cash payments are recorded in your Parent Pay online account, giving you a record of all payments you have made to college regardless of which method you use. The college can accept no responsibility for cash on site.

We hope you will support us in achieving our goal to become a cashless college and reduce the workload on our staff. Your support in using ParentPay will help the college enormously, thank you.

You will receive your unique ParentPay Account activation details w/c 30th June 2014

For further information on ParentPay please refer to the reverse of this letter or visit www.parentpay.com.

Yours sincerely,

G M Grabowski
Principal



St Michael's Catholic College is registered in England & Wales with Company Number 08160034

Registered Office - Llewellyn Street, Bermondsey, London SE16 4UN